



## **Momiji Health Care Society**

### **JOB ANNOUNCEMENT**

**Unit:** Support Services- External posting July 13, 2011

**Position:** Permanent Part-time Personal Support Worker and On-call Personal Support Worker, Two (2) positions

**Reports to:** Support Services Supervisor(s) or otherwise specified

#### **Qualifications:**

- Minimum one year experience providing service to seniors, particularly the frail elderly
- PSW certificate or Health Care Aid training required
- Current First Aid/CPR certificate essential
- Enthusiastic team player with good communication and interpersonal skills
- Patience with and understanding of cognitively impaired clients
- Fluency in English and Japanese an asset
- Sound judgment, initiative and the ability to work in a self-directed manner
- Strong organizational and time management skills
- Good listening and observations skills

#### **Responsibilities include, but are not limited to:**

- Able to maintain minimum 30 hours of working hours.
- Able to work in weekends, night and early morning shifts
- Carry a pager for 24hour emergency response system
- Providing in-home support services and personal care to the tenants of Momiji Supportive Housing Residence
- Assisting clients daily living activities, including: toileting, dressing, bathing, transferring, medication reminders, daily checks, gentle exercise, meal preparation, feeding, grocery shopping, laundry, light house cleaning and home safety

- Escorting clients to medical appointments and offering translation services if needed
- Observing and communicating any concerns and changes in behavior or health status of clients to their immediate supervisor
- Assisting with documentation, scheduling, and maintenance of records and statistics

**Salary Range:** According to Personal Support Worker Grid Rate

**Hours:** Hours are based on clients need. Services are offered from approximately 7:00a.m. to 10:00 p.m. Monday through Sunday including holidays. An over night shift from 10:00 p.m. to 7:00 a.m. is necessary according to the needs of the clients/tenants for covering 24 hours per day and 7 days per week schedule.

Applications due date: Friday July 29, 2011

Submit Application (Letter of Interest) to: Mieko Nakashima, Human Resource Manager.